

**SCHOOL DISTRICT OF MANAWA  
BUILDINGS & GROUNDS COMMITTEE MEETING MINUTES**

**Date: April 18, 2023**

**Time: 5:30 p.m.**

**Board Committee Members: Griffin (C), Hollman, and Jepson**

**In Attendance: Pete Griffin, Russ Hollman, Kerri Jepson, Craig Fietzer, Stephanie Riske, Sondra Reiersen, Mary Griffin, Lance Litchfield, Dr. Melanie Oppor**

**Timer: Kerri Jepson      Recorder: Kerri Jepson**

1. School Signage

The meeting began at the MS/HS Fitness Center entrance for a walk through regarding signage and other needs. The meeting resumed in the MES Board Room for the remaining agenda items.

Per Dr. Oppor, the BOE should receive a signage quote within one week. Dr. Oppor requested a quote from only one supplier.
2. Project Updates
  - a. MES Playground Equipment and Fundraising
    - i. Equipment has been delivered. Installation scheduled for beginning of July
    - ii. No fundraising update was provided
  - b. Curriculum Resource Materials
    - i. Not a B&G Committee item - referred to Curriculum Committee
  - c. Construction of Storage Building
    - i. All committee members to think about what storage is needed as we clean out current storage areas and identify our actual needs
  - d. MES Corridor Tile Repairs
    - i. Dr. presented a quote from HJ Martin
    - ii. Committee requested a 2nd quote due to cost of over \$10K
  - e. Tuckpointing Both Buildings - Dr. Oppor has not found a mason to quote the work
  - f. MES Water Bottle Fillers
    - i. Staff would like a water bottle filler in each "house"
    - ii. Dr. Oppor to request quotes
  - g. MS/HS Library Hall Water Bottle Filler - Complete, no more needed
3. Replace MES and MS/HS Gymnasium Scoreboards

- a. Motion by Jepson, second by Hollman to endorse the purchase of new scoreboards for MES gym at a cost of \$10,455 plus installation...with the cost to be paid out of fund 80 if possible. Motion carried.
  - b. MS/HS gymnasium scoreboards tabled to pursue potential sponsorship opportunities
4. Consider extension of lawn care contract with TruGreen - Committee requested that Dr. Oppor forward an RFQ to Green Boyz.
5. CM Regent Insurance Risk Management Report
  - a. Dr. Oppor will review quote/PO/paperwork from stage curtain for fire retardant information
    - a. MS/HS Science Dept will purchase polypropylene container to store nitric acid
    - b. No action taken on the water fountains in MES gymnasium
6. Hands in the Mud Summer School Class Beautification Proposal - Motion by Jepson, second by Hollman to endorse proposal as presented, with caution to not spend much time or money on landscaping around the MES sign as it is expected to be replaced. Motion carried.
7. Red Oak "Wishtree" Planting - Motion by Jepson, second by Hollman to endorse "Wishtree" planting as revised (with the location to be determined by Green Boyz, not outside of the boardroom window).
8. Fitness Center Atrium Lighting - Dr. Oppor is hiring someone to reprogram the lights and teach our staff how to do so. Jepson insisted an SOP/manual is included in the \$1,200 cost.
9. Provide Update on the Manawa Athletic Complex Unuseable Stairs - Mr. Schuelke inquired as to whether we still want them removed. Dr. Oppor confirmed.
10. Reviewed Buildings and Grounds Budget Report
11. Next Meeting Date: TBD
12. Motion to Adjourn by Hollman, second by Jepson. Motion carried at 8:20 p.m.